

Minutes

Policy Committee Meeting
Waterford Board of Education
15 Rope Ferry Road
December 12, 2013

Present: Mr. Kenney, Mrs. McCarty, Mrs. Nazarchyk

Absent: Ms. Cote

Staff: Mr. Powers, Assistant Superintendent; Mrs. Vallone, Director of Special Services

Mrs. McCarty established a quorum and called the meeting to order at 5:35 p.m.

Motion: That the Policy Committee approve the minutes of October 24, 2013.
Kenney, Nazarchyk: 3-0

Mr. Powers distributed an updated list of policy work for the remainder of the 2013-14 school year. This list has been sequenced with the tentative policy committee meeting dates listed. An updated list will be distributed at each meeting.

The policy committee next discussed policy 4112.5/4212.5 – Security Check/Fingerprinting. Mr. Powers distributed the answers from legal counsel to questions that arose from the last meeting surrounding credit checks of prospective employees. After reviewing the opinion from legal counsel, the committee decided to strike the section on credit checks from the revised policy. The remaining sections were re-sequenced for clarity and this policy will now move to the Board of Education for first reading.

Revised policy and regulation 1250 – Visitors to the Schools was the next to be discussed. Mr. Powers reminded the committee that procedures governing visitors are included in student handbooks. Mrs. Vallone confirmed that administrators are currently following the guidelines outlined in the regulation, but it is helpful to establish them as an official regulation. After some discussion on various scenarios of visitors in the classrooms, it was agreed that this will go to the Board of Education for first reading.

Mrs. Vallone next introduced new policy and regulation 3232 – IDEA Fiscal Compliance. She shared that last school year, the IDEA grant funds were audited and the Special Services department had to compile a myriad of documents to share with the State Department of Education. One suggestion that came from the audit was to commit the guidelines we had in place to a Board-approved policy and regulation. Mrs. Vallone stated that her department was already following what is contained in this new policy and regulation (e.g., labeling property purchased with IDEA funds). This new policy and regulation will move to the Board of Education for first reading.

Mr. Powers next introduced the revision to policy 5141.4 – Reports of Suspected Abuse or Neglect of Children. The main change was adding a no retaliation clause to the policy. Discussion centered on the timeframe of reporting and Mrs. Vallone shared information pertaining to the mandated reporting training conducted by the liaison for the Department of Children and Families each year. The revised policy will go to the Board of Education for a first reading.

The last to be discussed was revised regulation 5141.6 – Restraint and Seclusion. Mrs. Vallone went over the proposed changes and discussion centered around the use of restraint and seclusion in the Waterford Public Schools. It was agreed that this policy will go to the Board of Education for a first reading.

Motion: That the Policy Committee adjourn its meeting at 6:40 p.m.
Nazarchyk, Kenney: 3-0

Respectfully submitted,
Mrs. Kathleen McCarty
Recording Secretary